

HOTEL HAYA

# WEDDING GUIDE





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## HAYA HOTEL WEDDING STORY

OUR DREAM IS  
TO MAKE YOURS  
COME TRUE

At Haya, we celebrate romance in a location as unique and timeless as your love. Steeped in local history and character, our centrally located Ybor City venue embodies the vibrant spirit of this iconic destination. We're thrilled to be considered as you plan your big day, and hope we can be of further service as you begin your future together.

Our event professionals work personally with every couple to understand their unique tastes and deliver an experience they and their guests will cherish forever. From beautiful venues and event spaces to bespoke catering menus, we are committed to creating the perfect day, down to the very last detail.



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## WEDDING PACKAGES

At Hotel Haya, we focus on the entire wedding experience beginning with the tour. We guarantee the planning process will be highly organized, fun, and relaxing. When booking your wedding you can rest assured that we have it all covered with a list of curated preferred vendors, coordination timeline of events, menu planning assistance, custom web link for guestroom bookings, and dedicated banquet catering servicing teams.



### ALL PACKAGES INCLUDE:

- Complimentary Tasting for up to Four Guests
- Complimentary Holding Room for Bridal Party
- Event Space
- 5 Hours of Event Time
- Dedicated Event Captain
- Event Staff
- Complimentary Prosecco Toast
- Setup/Tear Down
- Gold Votive Candles and Floating Candles
- Black or Ivory Satin Table Linens and Your Choice of Napkin Color
- Traditional China, Glassware, and Flatware
- Sage Green Chairs
- Oval and Rectangle Tables
- High & Low Cocktail Tables
- Exclusive Wedding Guest Room Rates + Custom Reservation Booking Link\*
- Complimentary Suite Upgrade for the Newlyweds\*\*
- Private Ballroom Setting with Custom Floor Plan
- Complimentary Décor Including Votives, Glass Cylinder Vases, Table Numbers, Gold Chargers, and Cake Stands.

\* Based on availability | \*\* Based on availability (2-night maximum)



NO 3  
SPACES



MARIPOSA

An inspired space designed for flexibility, the Mariposa Room is available in a variety of configurations and layouts ideal for intimate ceremonies or pre-function gatherings staged in subtle and sophisticated surroundings.

60 CEREMONY	75 COCKTAIL RECEPTION	50 DINNER
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LA  
GALERÍA

Hold your intimate reception, rehearsal dinner or cocktail hour in this naturally lit gallery space. The walls of La Galería showcase the talents of Ybor City’s artistic community. La Galería can be utilized in combination with The Courtyard for indoor-outdoor events.

60 CEREMONY	75 COCKTAIL RECEPTION	40 DINNER
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LAS  
NOVEDADES

Las Novedades lies within the original brick structure of what was once Ybor City’s first Spanish style restaurant. The architectural details of this event space celebrates all the history of Old Ybor City, making it the perfect backdrop for your eclectic event.

200 CEREMONY	200 COCKTAIL RECEPTION
150 DINNER	120 DINNER + DANCE



VALENCIA  
BALLROOM

Spanning a generous 4,000 square feet beneath soaring two-story ceilings and showcasing gorgeous natural light, the Valencia Ballroom features whitewashed brick walls, herringbone wood floors, and custom blown glass chandeliers.

300 CEREMONY	300 COCKTAIL RECEPTION
250 DINNER	215 DINNER + DANCE

Minimums have been established based on the function space, time, and season of the event. Minimum fees are subject to taxes and applicable service charge.



NO 3

CONTINUED  
SPACES



THE  
COURTYARD

Host your perfect outdoor event under the open sky. Located at the heart of Hotel Haya, the Courtyard is a private oasis bursting with lush, verdant plantlife and surrounded by the storied architecture of this landmark location.

100	100	45
CEREMONY	COCKTAIL RECEPTION	DINNER



ROOSEVELT

Host your epic 'I do's' in the sophisticated, luminous ambiance of the Roosevelt Room. Decked out in rich textures and warm finishes, this versatile venue space is perfect for a variety of events.

40	70	50
CEREMONY	COCKTAIL RECEPTION	DINNER

VALENCIA  
FOYER

The ideal pre-function space, the Valencia Foyer connects directly to the soaring ballroom. Accessible through a private entrance, the space features a light, airy atmosphere surrounded by original architectural details.

120	200	70
CEREMONY	COCKTAIL RECEPTION	DINNER



QUIQUIRIQUI

Sunbathed cafe by day, ethereal event space by night. Host your ceremony or cocktail reception beneath the cascading botanicals of Quikiriqui.

40	100	40
CEREMONY	COCKTAIL RECEPTION	DINNER



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## FOOD & BEVERAGE

### CELEBRATE THROUGH FOOD & DRINK

Host your Welcome Reception, Rehearsal Dinner and Post Wedding Brunch at Hotel Haya and celebrate all weekend long. Whether your guest count is 20 or 200 we have various locations to accommodate your party's needs. When you host your event at Hotel Haya, you and your guests will indulge in the coastal cuisines of Latin America, the Mediterranean, and our very own Florida Gulf Coast. The heat of our wood-fired grill and an ever-evolving rotation of ceviches is sure to surprise and delight. We do right by crafting seasonal menus full of fresh vegetables and seasoned shareable dishes from our talented culinary team.



### WEDDING MENUS

Every love story is unique. At Haya, we celebrate these extraordinary pairings by offering personalized experiences. Our curated packages can be selected as-is, or customized to better serve your event. The enclosed wedding menus will provide guidance in planning your event. Our culinary team is available to customize menus to meet your individual taste and needs. All prices are subject to change without notice; however, all contracted prices will be honored. Signed Banquet Event Orders are required five business days prior to the event.

### FOOD & BEVERAGE MINIMUMS

A Food & Beverage minimum is minimum spend requirement per event. These minimum requirements may be differ by day of the week and time of year. All money spent of Food and Beverage Items will count toward this minimum. No Room Rental, Tax, Service Charge nor Labor Fees will contribute to the Food & Beverage Minimum spend requirement.

### FOOD & BEVERAGE

We are able to cater to special dietary requirements, including vegetarians, gluten-free, and vegans. Please inform your Catering Service Manager of any dietary or customized menu needs.

**Chef's Attendant:** A charge of \$150.00++, will be assessed for each Chef-Attended Station requested. Approximately one (1) Chef per 50 guests is required.

**Bar Service:** A charge of \$150.00++, will be applied for each bartender, with one (1) bartender required for every 50 guests.

**Cashier Fee:** All Cash Bar Packages require one (1) cashier per 50 guests at \$75.00 ++ per Cashier.

**Specialty Beverages:** Only Hotel Haya personnel may dispense alcoholic beverages at your event. Should you have a specialty liquor, wine or beer that you would like to provide for your event, please speak with our Catering Service Manager so we may purchase it through our distributor. If we are unable to purchase your specialty beverage, the client may provide the beverage however, corkage fees will apply.



### FOOD & BEVERAGE GUARANTEE

A final confirmation guarantee of your number of guests is required by 12:00 PM, at least ten 10 days prior to your wedding. It is the responsibility of the Client or Wedding Planner to provide the guaranteed number prior to the deadline. In the event a guaranteed number is not provided, the hotel will consider the number of guests agreed at the time of contract as the guarantee and charge accordingly. Once the guarantee is established, we are unable to reduce this number.

### ALCOHOL POLICY

The Hotel Staff is the licensed authority to sell and serve liquor for consumption on the premises. State law requires persons to be a minimum of 21 years of age to consume alcoholic beverages. The Hotel reserves the right to refuse alcohol service to anyone. Should the age of a guest come into question, proper identification will be required.





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## ENHANCEMENTS & EXPERIENCES

### COURTESY ROOM BLOCKS

Hotel Haya offers discounted guestroom rates with a minimum room block of 10 contracted room nights, per night, based availability. The discounted room rate is dependent on the selected dates and occupancy levels of the hotel at the time of booking. Taxes and fees per room, per night, will apply. One King bed and Two Queen beds guestrooms are available, pricing may vary.

Your group block remains available from the date in which you sign your letter of intent, up until 30 days prior to your group's arrival date. If additional rooms are needed before or after the Cutoff Date please reach out to your Sales Manager. Additional rooms are not guaranteed, they are based on hotel occupancy and rate availability at the time of request.

### DÉCOR

We allow most all décor to fit your wedding vibe, however, there are a few items that do not fall in accordance with State and Local Safety and Fire Codes. Including all candles must be enclosed in a votive, vase or lantern, no open flame.

We don't allow glitter or confetti, if utilized a cleaning fee be administered.

We do allow décor to be hung in the ballroom from the ceiling, walls and pillars, however, this must be discussed and approved with your Catering Service Manager prior to confirmation with any vendors.

All decór must be set up/torn down by the vendors the day/evening of the event. We ask that all decór storage containers are removed after set up due to lack of storage space in the hotel. All damage fees incurred by décor and/or set up will be charged to the client as they assume responsibility for the space and vendors contracted.

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## WEDDING PACKAGES

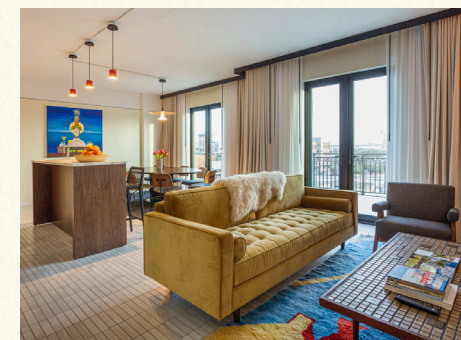
### COURTESY ROOM BLOCKS

Hotel Haya also offers couples and their guests wedding room block accommodations under contract. Any requests for 11 or more guestrooms on a given night will require a contractual agreement with 90% - 100% attrition. This means the contract signer is financially responsible for any guest rooms less the 90% attrition mark.

**EXAMPLE:** If 20 rooms nights are contracted for the wedding night and your wedding guests only utilize 16 of the 20 contracted rooms, the contract signer would be responsible for paying 2 night's room and tax to meet the 18 of 20 (90% attrition) room commitment.

### BRIDAL SUITES

All suites are pre-paid non-refundable at the time of booking. If you are planning to utilize a suite on your wedding day to get ready, please reserve the night prior as that is the only way you will have access to the room before 4pm on the day of your wedding.



### FLORIDIAN SUITE

You and your bridal party will revel in your wedding preparations in our spacious Floridian Suite. With expansive space for makeup, dress prep, and pre-vow champagne toasts with your friends, it's also a grand place to return after your celebration. Take a moment of solitude before the ceremony or enjoy quiet first moments as a married couple afterwards on the romantic balcony.

### JUNIOR BALCONY SUITE

Our Junior Balcony Suite features a bright, airy living room with plush furniture, with a touch of history, exposing brick from the original building, and inspired design elements. Sink into your luxurious King Bed overlooking sweeping skyline views and balcony access. Complete with a wireless charging pad, bedside charging ports, locally curated private bar, and luxurious bathroom amenities.

### ONE BEDROOM BALCONY KING SUITE

Welcome to the suite life. Get ready effortlessly in the oversized One Bedroom Suite featuring a large separated furnished living room and expansive balcony overlooking 7th Avenue. Your spa-inspired bathroom features a spacious walk-in shower plus plush bathrobes, and slippers for unparalleled pampering.





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# COMPLIMENTARY MENU TASTINGS

Using our existing packages, all menus are customizable to each couple.  
The package is chosen upon contracting, and the tasting takes place  
between three to six months prior to your wedding. One Tasting for up to  
four guests is included in your package.



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# VENDOR RECOMMENDATIONS

Make your dream wedding come true with our amazing  
preferred vendor list. Please ask your Catering Service  
Manager for more recommendations if needed.

## WEDDING PLANNERS

- The Olive Tree Weddings
- Wilder Mind Events
- Coastal Coordinating
- Eventful Weddings
- Day of Details
- Blue Skies Events
- Parties A La Carte
- Taylor Falcon Events

## FLORISTS

- 2Birds Events
- Lemon Drops Events
- Arms of Persephone
- Revel
- Petals, Presents and Parties
- Gather & Grace Design
- Flowersmith
- Westover's Flowers & Events

## PHOTOGRAPHERS

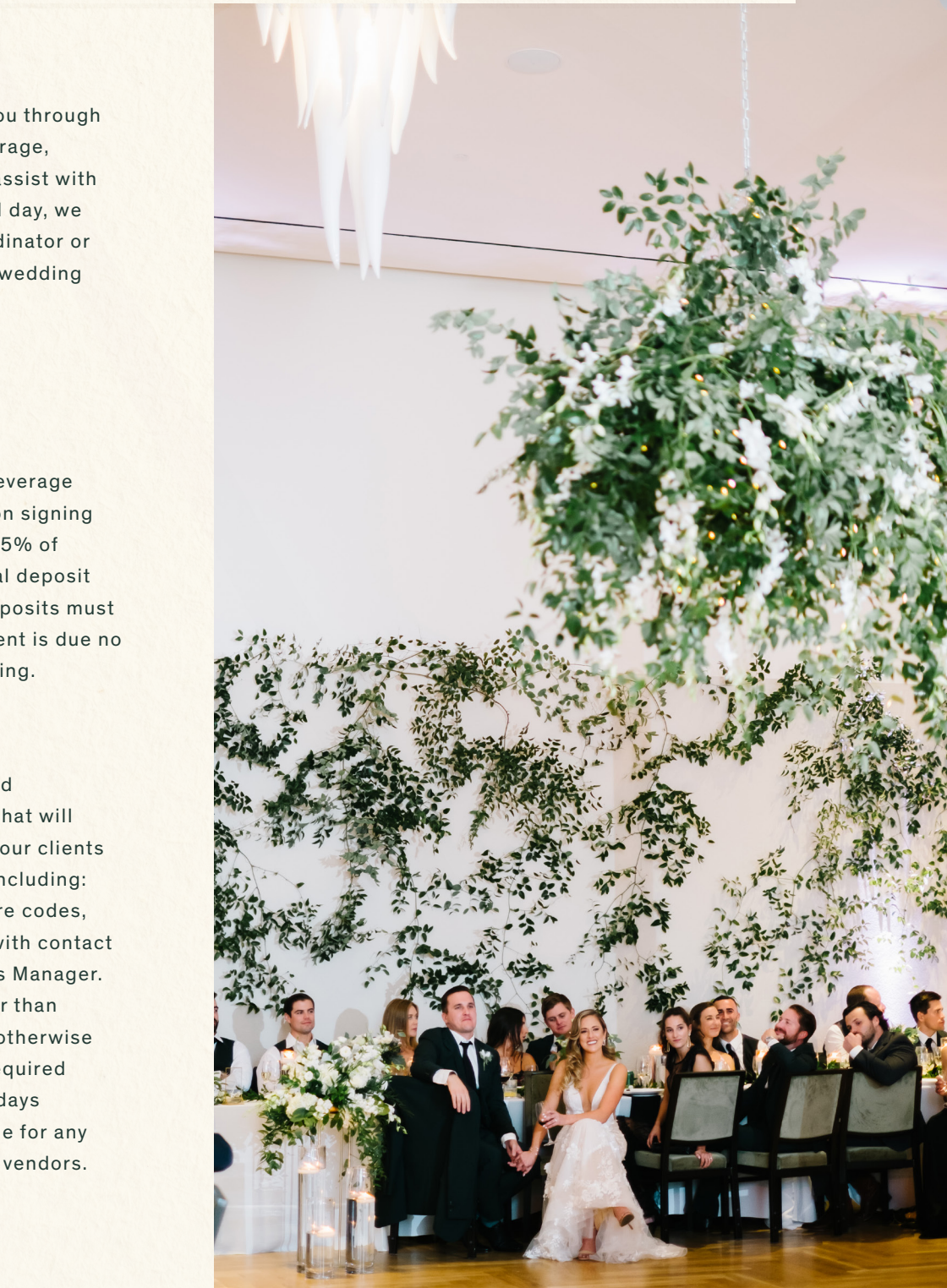
- Garry & Stacy Photography Co
- Hello Photo
- Lifelong Photography Studio
- Wild Love Photo
- Janel Herranz Photography
- McNeile Photography
- Calista Manfre
- Grace Torres Photos

## MUSIC

- Tampa Bay DJ Company
- DJ Grant Hemond Associates
- Graingertainment
- Matt Winter Band
- Bay Kings Band
- Phase 5 Band







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## MISCELLANEOUS PRICING

### VENUE COORDINATOR

Our on-site Catering Service Manager will assist you through the planning of the set-up, timeline, food and beverage, vendor recommendations, and provide all staff to assist with your day of event. To ensure you enjoy your special day, we require all weddings to hire a day of wedding coordinator or wedding planner to be present for the rehearsal & wedding day. Please ask your Catering Service Manager for recommended coordinators.

### DEPOSIT SCHEDULE & PAYMENT INFORMATION

Deposits are based on your contracted food and beverage minimum, rental, and room block if applicable. Upon signing your contract, a non-refundable deposit equal to 25% of your total minimum event revenue is due. Additional deposit payment dates will be listed on the contract, all deposits must be paid prior to your wedding date. The final payment is due no later than five (5) business days prior to your wedding.

### OUTSIDE VENDORS

Please see our vendor referral list for many talented wedding specialists and highly-regarded vendors that will complement your event. All vendors contracted by our clients must follow Hotel Haya's procedures at all times; including: appropriate setup, loading and unloading hours, fire codes, noise limitations, etc. Your selcted vendor names with contact information must be provided to our Catering Sales Manager. We allow vendors access the event space no earlier than two (2) hours prior to your event start time unless otherwise specified prior to the event date. All vendors are required to provide proof of adequate insurance thirty (30) days prior to the event. The Hotel Haya is not responsible for any items brought into the hotel by outside contracted vendors. contracted vendors.

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## PRICING

### FUNCTION SPACE TAXES & SERVICE CHARGE

All food, and beverage, audio-visual, and corresponding service charge are subject to applicable taxes (currently 7.5%) and service charge (currently 25%) in effect on the date(s) of the event (++) . Service charge is taxable by Florida State law.

If any discount on food and beverage pricing is negotiated, service fees and taxes will be charged based on the retail menu price. Room rental fees are determined upon original program details. Revisions from the original contract may necessitate a revision in room rental fees.

ROOM/MONTH	SUN-THU	FRI	SAT
VALENCIA BALLROOM			
Jan   Feb   Mar   April   May   Oct   Nov   Dec	\$3500	\$4000	\$5000
Jun   Jul   Aug   Sept	\$2500	\$3000	\$3500
MARIPOSA			
Jan   Feb   Mar   April   May   Oct   Nov   Dec	\$600	\$600	\$600
Jun   Jul   Aug   Sept	\$300	\$300	\$300
LAS NOVEDADES			
Jan   Feb   Mar   April   May   Oct   Nov   Dec	\$2000	\$2500	\$3000
Jun   Jul   Aug   Sept	\$1500	\$1500	\$2000
LA GALERÍA			
Jan   Feb   Mar   April   May   Oct   Nov   Dec	\$750	\$1000	\$1000
Jun   Jul   Aug   Sept	\$500	\$750	\$750
COURTYARD			
Jan   Feb   Mar   April   May   Oct   Nov   Dec	\$750	\$1000	\$1000
Jun   Jul   Aug   Sept	\$500	\$750	\$750
ROOSEVELT			
Jan   Feb   Mar   April   May   Oct   Nov   Dec	\$750	\$1000	\$1000
Jun   Jul   Aug   Sept	\$500	\$750	\$750
VALENCIA FOYER			
Jan   Feb   Mar   April   May   Oct   Nov   Dec	\$500	\$750	\$750
Jun   Jul   Aug   Sept	\$300	\$500	\$500
QUIQUIRIQUI			
Jan   Feb   Mar   April   May   Oct   Nov   Dec	\$500	\$750	\$750
Jun   Jul   Aug   Sept	\$300	\$500	\$500



